

The International Federation of Red Cross and Red Crescent Societies (IFRC) is the world's largest humanitarian organization, with 190 member National Societies. As part of the International Red Cross and Red Crescent Movement, our work is guided by seven fundamental principles; humanity, impartiality, neutrality, independence, voluntary service, unity and universality.

Title: **Interpreters Arabic or Farsi - Females Encouraged to Apply**

Location: **Attica and North Greece**

Type of Contract: **Two months with possibility of Extension**

Application Deadline: **21 October 2016**

Due to the nature of the operations, Applications will be processed as they come and the position maybe filled before the above deadline.

General:

The largest movement of displaced people through Europe's borders since World War Two occurred in 2015. During that year, 1.1 million crossed into Turkey, and one million migrants made a dangerous journey across the Mediterranean. Around 850 000 crossed via Turkey to Greece. This year, in 2016, several thousands of migrants arrived in Greece and have been unable to travel on through Europe because of closed borders with neighbouring countries.

- The International Federation of the Red Cross and Red Crescent (IFRC) in partnership with the Hellenic Red Cross seeks a Field Interpreter/Translator to support facilitation of communication and community engagement between beneficiaries and Red Cross staff and volunteers. This position will support to Red Cross teams working in reception sites in their daily activities regarding assessment, information provision, communication activities and referrals. S/he may be required to liaise with key partner organisations and other stakeholders and agencies relevant to the sectors of work where Red Cross is engaged.

ROLE PURPOSE:

- Support the process of registration of refugees and migrant to enable Relief distributions to be undertaken.
- Support the Red Cross Relief Teams during the process of distributions
- Support the Red Cross Relief Team in facilitating community meetings and trainings to the Refugees/Migrants.
- Liaise and build a rapport with other existing interpreters / cultural mediators from other organisations.
- Stay informed about Red Cross services and activities in the site in order to provide clear information and referral.
- Consider special needs on access to information and referral from most vulnerable cases identified at camp level (children and unaccompanied minors, women travelling alone, elder

- people, mobility impaired persons, persons suffering of chronic disease and psychological distress, cultural and religious minorities, etc.)
- Ensure appropriate referrals are made when necessary to the available services such as medical referrals, camp management, asylum support and social services.
 - Work closely with the Red Cross Supervisor on site, as well as with Red Cross Field Coordinators along with other stakeholders on the ground (site managers and other agencies and organisations).
 - Provide translation support to Red Cross staff and volunteers when required.
 - Support Red Cross staff and volunteers at field level with setting up and conducting activities on a daily basis on psycho-social support and health care, Restoring Family Links (RFL) service, hygiene promotion, relief assistance, cash transfer program, community engagement and accountability.
 - Act as first point of contact for camp residents to receive and respond to their feedback in relation to Red Cross programs and services.
 - The job duties and responsibilities as set out above are not exhaustive and the Post holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Requirements for the Role:

- Strong communication skills (written and spoken) in Arabic or Farsi.
- Bachelor's degree in Translations, or equivalent combination of education and work experience in an English/Greek speaking context will be preferred.
- Good attention to detail
- Fluently spoken and written Arabic or Farsi and Greek
- Experience within the Red Cross and Red Crescent Movement will be preferred

Application Forms

Interested candidates should send **English CV and Cover letter** to the following e-mail address: hr.greece@ifrc.org Please mention the Position Title in the subject of the e-mail.

Only candidates who have valid work permits will be shortlisted; if they fit the other criteria. ***All CVs will be treated with strict confidentiality***